

# County of Santa Clara

## Office of Supportive Housing

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May 5, 2023

TO: Honorable Members of the Board of Supervisors  
Jeffrey V. Smith, M.D., J.D., County Executive

<sup>DS</sup>  
C.H.

FROM: Consuelo Hernandez, Director, Office of Supportive Housing

SUBJECT: Request for Proposals for Pop-Up Cold Weather Shelter

On December 6, 2022 (Item No. 20), the Board approved a referral from Supervisor Lee directing the Administration to proceed with a Request for Proposal (RFP) process for cold weather shelter options. The Office of Supportive Housing is preparing to release a Request for a Statement of Qualifications (RFSQ) solicitation process seeking qualified organizations to submit proposals to provide temporary housing (emergency shelter, transitional housing, interim housing, and/or cold weather shelter) and basic needs services (e.g., multiservice center operations, mobile hygiene, street outreach, safe parking and/or other services) for homeless individuals and families.

OSH anticipates releasing the RFSQ in mid-May. The RFSQ will allow organizations to propose or indicate that they would be willing to operate emergency shelters that are activated during periods of inclement weather (aka "pop-up shelters").

cc: Chief Board Aides  
Greta Hansen, Chief Operating Officer  
James R. Williams, County Counsel  
Ky Le, Deputy County Executive  
Tiffany Lennear, Clerk of the Board of Supervisors  
Mary Ann Barrous, Agenda Review Administrator  
Lorena Cholula, Budget and Public Policy Analyst  
Shawn Whiteman, Program Manager II

Board of Supervisors: Sylvia Arenas, Cindy Chavez, Otto Lee, Susan Ellenberg, S. Joseph Simitian  
County Executive: Jeffrey V. Smith