

County of Santa Clara

Office of the County Executive

County Government Center, East Wing
70 West Hedding Street
San Jose, California 95110
(408) 299-5105



MEMORANDUM

Date: January 14, 2022
To: Marlon Paulo, Interim Director of Procurement
From: Miguel Márquez, M.P.P., J.D., Chief Operating Officer

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Subject: Delegation of Authority, Marlon Paulo, Interim Director of Procurement

Effective January 18, 2022, Marlon Paulo serves as the Interim Director of County of Santa Clara Procurement Department. Consistent with County Ordinance Code Section A34-78 and other applicable law and policies, I hereby authorize Marlon Paulo, in the capacity as the Interim Director of Procurement, the signature authority for contract actions in an amount not to exceed \$2,000,000 consistent with authorities set forth in Chapter VI of Division A34 of the County Ordinance Code and Section 5.3.5.2 of Chapter 5 of the Board Policy Manual. Additionally, signature authority is granted for no-cost Memoranda of Agreements (MOU) that do not include data sharing pursuant to section 5.3.5.1 of the Board Policy Manual. No-cost MOUs will continue to be presented to the Board when requested by a funding source. During the absence of Gene Clark, Chief Procurement Officer, this authorization will extend to contract actions valued up to \$5 million. This authorization will continue until it is rescinded by the County Executive or the County's Chief Operating Officer.

cc: Jeffrey V. Smith, M.D., J.D., County Executive
James R. Williams, J.D., County Counsel
Gene Clark, CPPO, C.P.M., Chief Procurement Officer
Tiffany Lennear, Clerk of the Board