

# County of Santa Clara

## Facilities and Fleet Department


County Center at Charcot  
2310 North First Street, Suite 200  
San Jose, California 95131-1011  
(408) 993-4600



---

Date: September 29, 2021

To: Honorable Members of the Board of Supervisors  
Jeffrey V. Smith, County Executive

From:  Jeffrey D. Draper, Director, Facilities and Fleet Department

Subject: Extension Memorandum Relating to Electric Vehicle Charging Stations

At the April 21, 2020 (Item No. 26) Board of Supervisors (Board) meeting, the Board directed the Administration to provide an off-agenda report and a report to the Finance and Government Operations Committee (FGOC) relating to levels of use of the County's Electric Vehicle Charging Stations by April 15, 2021. The Administration, through the Facilities and Fleet Department (FAF), requested an extension to June 16, 2021.

The extension was approved as reporting on the scheduled date of April 15, 2021, would have provided less than nine months of data and the Administration believes having closer to a full year's worth of data for the Board and FGOC to evaluate would allow for both groups to better understand and make informed decisions regarding the charging stations. Furthermore, the Controller-Treasurer Department informed FAF that it needs to go through the entire Full Cost Recovery process if FAF desires to make any recommendations for changes to charging stations user fee. The Full Cost Recovery process takes several weeks and would not have been completed by April 15, 2021.

The Administration then requested an extension to August 19, 2021, after the Controller-Treasurer Department informed FAF that the Full Cost Recovery process has not been completed in time for the June FGOC meeting due to Controller-Treasurer Department staff being deployed as Disaster Service Workers at vaccination sites.

The Administration requested another extension to October 14, 2021. The Full Cost Recovery process was still not completed due to County Executive staff being busy working on items related to Reid-Hillview and consequently not having sufficient time to review the report and finalize the process.

However, due to the recent Disaster Service Worker deployments related to the reopening of vaccination sites and correlating staff shortages there has been insufficient time to complete the review. Time is also needed for County Counsel to review the resolution before it is submitted. The Administration therefore requests an extension to November 23, 2021.

**Board of Supervisors:** Mike Wasserman, Cindy Chavez, Otto Lee, Susan Ellenberg, S. Joseph Simitian  
**County Executive:** Jeffrey V. Smith

Cc: Chief Board Aides  
Miguel Marquez, Chief Operating Officer  
James Williams, County Counsel  
Tiffany Lennear, Acting Clerk of the Board  
Mary Ann Barrous, Agenda Review Administrator

**Board of Supervisors:** Mike Wasserman, Cindy Chavez, Otto Lee, Susan Ellenberg, S. Joseph Simitian  
**County Executive:** Jeffrey V. Smith