

County of Santa Clara

Office of the County Executive



County Government Center
East Wing – Eleventh Floor
70 West Hedding Street
San Jose, California 95110

DATE: August 30, 2021

TO: Honorable Members of the Board of Supervisors
Jeffrey V. Smith, M.D., J.D., County Executive

FROM: Sylvia Gallegos, Deputy County Executive

SUBJECT: **Off-Agenda Memo Regarding Report Back on Provision of Free
Period Products for Bathrooms in County Facilities**

At the March 23, 2021, Board of Supervisors meeting (Item No. 20), the Board approved a referral from Supervisor Chavez for the Administration to report to the Board in May 2021 during the Budget Workshops with the scope to stock all County bathrooms with free period products and an appropriation to fund these products in FY2021-22 or until AB 367 takes effect.

During the FY2021-22 Budget Workshop on the Recommended Budget, Supervisor Chavez requested that the Administration provide an update regarding opportunities to make period products available countywide in County buildings. On June 14, 2021, the Administration provided the Board with a report with information responsive to budget-related request for information, including the FY22 Board Letter No. 13 Regarding Free Period Products in County Buildings.

Summary

Following approval of the Board referral, the Administration convened meetings with Procurement, Parks and Recreation, Health and Hospital System, and Facilities and Fleet Department, Roads, and Social Services to identify:

- Number of County bathrooms and men's restroom stalls,
- The cost of period products, product dispensers, and sanitary pad receptacles,
- The labor cost to install tampon and pad dispensers in all bathrooms,
- Procurement vendors and methods for products, dispensers, and receptacles, and
- Signage to explain the placement of period products in men's restroom facilities.

The Administration continues to gather the necessary information above to inform the costing of the items and labor to install the associated equipment. Our plan now is to submit a report at the Board meeting on September 14, 2021.

c: Rocio Luna, Deputy County Executive
Greg Iturria, Budget Director

Board of Supervisors: Mike Wasserman, Cindy Chavez, Otto Lee, Susan Ellenberg, S. Joseph Simitian
County Executive: Jeffrey V. Smith