

County of Santa Clara
Office of the County Executive



County Government Center
East Wing – Eleventh Floor
70 West Hedding Street San
Jose, California 95110

DATE: August 30, 2021

TO: Honorable Members of the Board of Supervisors
Jeffrey V. Smith, M.D., J.D., County Executive

FROM: Sylvia Gallegos, Deputy County Executive

SUBJECT: **Off-Agenda Memo Regarding Report Back on Indoor Air Quality Grant Initiative for Small Businesses and Nonprofits**

At the April 20, 2021, Board of Supervisors meeting (Item No. 11), the Board approved a referral from Supervisor Chavez for the Administration to report to the Board with options for the establishment of a \$10 million (\$5 million from County Federal and State COVID funds matched by \$5 million from local cities) countywide grant initiative to provide funding to small businesses and non-profit organizations most affected by COVID transmission and wildfire smoke.

On May 12, 2021, during the FY2021-22 Budget Workshop on the Recommended Budget, Supervisor Chavez requested that the Administration provide an update regarding the indoor air quality grant initiative. On June 14, 2021, the Administration provided the Board with a report with information responsive to budget-related request for information, including the FY22 Budget Letter No. 22 Regarding Indoor Air Quality Grant Initiative for Small Businesses and Nonprofits.

Summary

Following approval of the Board referral, the Administration received information from Facilities and Fleet, Consumer and Environmental Protection, Office of Budget and Analysis, and the Office of Sustainability relative to the creation of a countywide grant initiative, including:

- How to structure a grant program to efficiently provide grants to small businesses and non-profits, the recommended grant amounts, and ensuring accountability for the use of the grant funds;
- Effective air quality strategies; and
- Cost estimates of commercial air filtration systems, enhancements to existing systems, and other technologies such as UV light air sanitizers.

The Administration continues to gather the necessary information above to identify the most effective design, eligibility criteria, verification methods, and cost estimates for the grant program. Our plan now is to submit a proposal at the Board meeting on September 28, 2021.

c: Martha Wapenski, Deputy County Executive
Greg Iturria, Budget Director

Board of Supervisors: Mike Wasserman, Cindy Chavez, Otto Lee, Susan Ellenberg, S. Joseph Simitian
County Executive: Jeffrey V. Smith