

Better Health for All*County of Santa Clara Health System*

2325 Enborg Lane, Suite 320

San Jose, California 95128

Phone: (408) 885-6868

Fax: (408) 885-4051

DATE: June 15, 2021

TO: Honorable Members of the Board of Supervisors

Jeffrey V. Smith, M.D., J.D., County Executive

FROM: René G. Santiago, Deputy County Executive/Director, SCVHHS

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Sherri Terao, Director of Behavioral Health Services Department (BHSD)

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SUBJECT: allcove Staffing Update

During the Health and Hospital Committee (HHC) meeting on May 19, 2021, Supervisor Simitian requested the BHSD to provide an off-agenda report with an updated staffing grid a week prior to the opening of both allcove sites. Both centers are scheduled to open on June 25th, 2021.

The table below reflects the updated staffing status:

Position	FTE	Provider	Role and Responsibilities	Status	Notes
Administrative Assistant (Receptionist)	2.0	ARCC	Check-in consumers and provides information on service. Maintains calendar of events.	Hired	San Jose (SJ) Start Date: 6/14/21 Palo Alto (PA) Start Date: 6/21/21
Care Coordinator (includes Team Lead and Program Manager)	2.0	ARCC	Targeted case management; Peer Support oversight.	Hired	Team Lead Start Date: 12/16/20 Program Manager Start Date: 6/4/21
Clinician (Psychiatric Social Worker II or Marriage and Family Therapist II)	3.0	BHSD	Screen referrals, gathers information to admit consumer in MyAvatar, and provides short term individual and group therapy.	2 of 3 hired. Waiting for new list of qualified candidates to interview for 3 rd position.	Start date: 5/17/21 and 6/14/21



Health Services Representative (HSR)	2.0	BHSD	Opens and closes records in Avatar and HealthLink.	Recruitment in progress. BHSD has reviewed 3 HSR lists and completed 3 interviews.	Coverage will be available on June 25 th , by existing HSRs
Clinician Nurse III	2.0	SCVMC	Vitals, support for medical staff, scheduling.	Recruitment in progress.	Extra Help Staff will be available on June 25 th and onward until staff are hired
Peer Support Worker	4.0	ARCC	Provides direct non-clinical service such as group facilitation, individual support, youth engagement, site tours, and case management and linkage.	Hired	Start dates: 12/1/20 (3), 1/5/21 (1)
Physician	0.8	SJ: SCVMC PA: BHSD has contracted with Lucile Packard Children's Hospital (LPCH)	<ul style="list-style-type: none"> • Consultation • Referrals and linkage • Medical services 	SJ: Hired PA: Hired	SJ: Start date: 6/25/21 PA: Start date: 7/1/21 Credentialing in progress
Program Manager II (PM II)	1.0	BHSD	Oversees centers day-to-day operations.	Hired	Start date: 5/17/21
Psychiatrist	0.4	BHSD has contracted with LPCH	Consultation and direct service.	Hired	Credentialing completed. Start date: 7/1/21 at 0.2 FTE. Psychiatrist will transition to 0.4 FTE following onboarding of new hire

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Psychologist	0.4	BHSD has contracted with LPCH	Consultation, crisis management and support, direct service.	Hired	Start date of contractor: 9/7/21. Consultation provided by SCVMC Psychology Program from 6/25/21-9/6/21
Supported Education and Employment Specialist (SEE)	1.0	SCYMHW	Provides direct non-clinical service related to education and employment.	Hired	Start date: 6/15/20
Youth Outreach Coordinator	1.0	SCYMHW	Outreach and support for Youth Advisory Group.	Hired	Start date: 3/8/21
TOTAL STAFF	19.6				
TOTAL STAFF PER SITE					
<i>San Jose</i>	9.8				
<i>Palo Alto</i>	9.8				

cc: Miguel Marquez, Chief Operating Officer
 James R. Williams, County Counsel
 Megan Doyle, Clerk of the Board
 Chief Board Aides
 Debbie Dills-Thompson, OBA
 Agenda Review Administrator