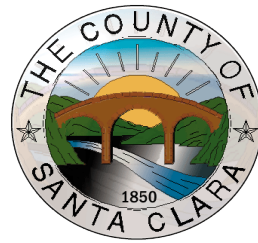


County of Santa Clara

Office of the County Executive

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DATE: April 23, 2021

TO: Honorable Board of Supervisors
Jeffrey V. Smith, County Executive

FROM: Martha Wapenski, Deputy County Executive

SUBJECT: Update on Sheriff's Office Staffing Study

The County Executive's Office contracted with CGL in 2019 to prepare a staffing study for the correctional and enforcement staff within the Sheriff's Office. In early summer 2019, custody data and information was provided to the vendor to perform their analysis. The Sheriff's Office started participating in the enforcement component of the staffing study in late summer 2020, at which time the custody data provided by the Sheriff's Office had become outdated for numerous reasons outlined in this memorandum.

Since the time in 2019 and 2020 when CGL was conducting their analysis and preparing the staffing study, much has changed due to COVID-19. The staffing and inmate population data that was provided to CGL was a snapshot in time that pre-dated the COVID-19 pandemic. COVID-19 brought momentous changes to the jail staffing and the inmate population, and those changes continue today. The inmate population is very low due to release and diversion efforts, as well as stays of sentences for convicted individuals. Staffing was not reduced accordingly due to the physical distancing requirements of COVID-19. In addition, reforms in cash bail and the impacts of two Federal consent decrees change the presumptions for a staffing study.

Therefore, the Administration is taking a fresh look at operations and inmate population in a post-COVID-19 framework. The next steps will be to terminate the contract with CGL and conduct a new request for proposal (RFP) with the Board's approved scope. Work will begin on the RFP preparation in May 2021, with an off-agenda report to the Board in a few months with an updated timeline once more is known after the RFP process is completed.

cc: Chief Board Aides

Miguel Marquez, Chief Operating Officer

James R. Williams, County Counsel

Megan Doyle, Clerk of the Board of Supervisors

Mary Ann Barrous, Agenda Review Administrator

Erica Kelly, Principal Budget and Public Policy Analyst