



MEMORANDUM

DATE: October 30, 2020

TO: Honorable Members of the Board of Supervisors
Jeffrey V. Smith, M.D., J.D., County Executive

FROM: Don Rocha, Director, Parks and Recreation Department

SUBJECT: Second Off-Agenda Report Relating to the Completion of the Initial Improvements for the Community Garden at Martial Cottle Park

On October 16, 2020, the Parks and Recreation Department provided an off-agenda memorandum to the Board of Supervisors and the County Executive detailing the status of the construction by the City of San Jose of a community garden at Martial Cottle Park. The Joint Development and Operational Agreement between the County and the City was amended by Board action on September 1, 2020 (Item No. 28) to extend the performance deadline for the completion of the initial improvements to October 31, 2020, due to delays associated with the COVID-19 pandemic.

At the request of Supervisor Cortese, the Department is providing an additional update to advise the Board of the status of the project. The City conducted its final walkthrough today, October 30, 2020. The project is complete with the following minor items/corrections:

- Based on review and comments from the City's plumbing inspector, the plumbing for the hand-washing stations and the drinking fountain requires modifications to meet code. The contractor is working on the required corrections, including recompaction following work. Completion and reinspection are anticipated to be complete by Friday, November 6.
- Areas of the gravel walkways require recompacting; the contractor is working on these corrections.
- Martial Cottle Park Rules and Regulation signage is pending installation by the contractor.

The City project management staff has indicated that it will not issue a notice of completion until the remedial plumbing work is completed and signed off by the inspector which, as noted above, is expected by November 6th.

c: Chief Board Aides
Megan Doyle, Clerk of the Board of Supervisors

